

## **OREGON COAST AQUARIUM POSITION ANNOUNCEMENT**

The Oregon Coast Aquarium is seeking a Project/Education Manager. The Project/Education Manager will manage the development, organization, facilitation, and evaluation of academic, public, and outreach programs at the Oregon Coast Aquarium.

Initially, the incumbent will spend approximately one-half of the time managing the development of a new 3-year, grant-funded educational website project. This project will create inquiry-based, on-line tools for teachers as well as professional development workshops to support the project. After the three year project, the incumbent will take on full responsibility for the management of the Education Department.

The incumbent provides general supervision and direction to the Academic Programs Coordinator, Public Programs Coordinator, and Outreach Coordinator.

Excellent oral, written and interpersonal communication, as well as leadership, organizational, and decision-making skills are required. Must be able to work under limited supervision and as a member of a team.

At least a bachelor's degree in education, education leadership, museum studies, or a closely related field is required. A Master's degree is preferred. A minimum of three years experience in a position related to education and at least five years of supervisory experience required. Must have experience with managing large projects; websites or technology based education; working in informal education; current trends in Zoos and Aquariums; program evaluation; working with teachers, school districts, and state standards; and teacher professional development.

Must be able to work weekends, nights, and/or holidays. The incumbent must be able to gain and hold a valid Oregon driver's license.

This is a full-time permanent position. Salary - \$35,000 - \$41,000 + benefits

Submit your resume, three references and cover letter to Kerry Carlin Morgan, Director of Education and Volunteer Services, Oregon Coast Aquarium, 2820 SE Ferry Slip Road, Newport, OR 97365 or [education.manager@aquarium.org](mailto:education.manager@aquarium.org). Applications will be accepted until a candidate is selected.

Due to the large volume of applicants, please no phone calls.